SENGUNTHAR ENGINEERING COLLEGE

(AUTONOMOUS)
NAAC Accredited with 'A' Grade.
(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
TIRUCHENGODE- 637 205

MINUTES OF LIBRARY COMMITTEE

Date:24.03.2026

I. Agenda

9.1. Previous meeting minutes
9.2. Book purchase 2026-2027
9.3. Discuss about the Budget allocation for the year 2026-2027
9.4. Awareness program on library
9.5.Any other points

II. List of Members Attended the Meeting

Library Committee meeting for the academic year 2025-2026 was held on 24.03.2026 under the chairmanship of Dr.R.Satishkumar, Principal of the college, in Library Seminar Hall at 3 .00 PM.

The following members attended the meeting:

S.No	Name	Designation	Position	Signature with Date
1	Dr.R.Satish Kumar	Principal	Chairman	
2	Dr.N.Suthakar	Librarian	Convener	
3	Dr.B.Sujatha	Dean/Academics	Member	
4	Dr.K.L.Palanisamy	Dean/HOD-S&H	Member	
5	Dr.T.R.Chinnusamy	Dean/ MS	Member	
6	Dr.P.Prabhu	HOD/CIVIL	Member	
7	Dr.M.Sakthivel	HOD/CSE	Member	
8	Dr.C.Aarthi	HOD/ECE	Member	
9	Dr.K.Umadevi	HOD/EEE	Member	
10	Dr.G.Kathiresan	HOD/MECH	Member	
11	Dr.G.P.Raja	HOD/AI&DS	Member	
12	Mr.A.Senthilkumar	HOD/R&A	Member	
13	Mr.M.Karthikeyan	HOD/IT	Member	
14	Dr.E.Geetha	HOD/MDE	Member	
15	S.Pavithra	III-CSE	Member	
16	A.Kavipriya	III-IT	Member	
17	R.Aakash	III-CIVIL	Member	

III. Minutes of Meeting

Dr.R.Satishkumar, Chairman, Library Committee welcomed the gathering. Then all the points of agenda were taken up for discussion and after details discussion, the following resolutions were made by the members.

9.1**Subject:** To review previous meeting minutes and present the availability of the books and journals in the library as given below:

Books

S.No	Name of Departments	Titles	Volumes
1	B.E. Civil Engineering	1359	3389
2	B.E. Mechanical Engineering	1463	3733
3	B.E. Electronics and Communication Engineering	2833	5989
4	B.E. Electrical and Electronics Engineering	1739	3566
5	B.E. Computer Science & Engineering	4469	6158
6	B.E. Computer Science & Engineering(Cyber security)	57	1518
7	Master of Business Administration (MBA)	4600	9017
8	B.E. Medical Electronics	1307	4344
9	B.E. Robotics & Automation	342	2056
10	B.Tech. Artificial Intelligence and Data Science	350	2055
11	B.Tech. Information Technology	1070	4242
12	B.E.Pharmaceutical Technology	10	19
13	B.E. Electronics Engineering (VLSI Design and Technology)	52	118
14	M.E. Computer Science Engineering	635	1089
15	M.E. Structural Engineering	344	678
16	M.E. Medical Electronics	570	1144
17	M.E.VLSI	553	1062
18	Science & Humanities	1624	4453
	TOTAL	**23325**	**54630**

Journals

S.No	Name of Departments	National	International
1	B.E. Civil Engineering	6	6
2	B.E. Mechanical Engineering	6	6
3	B.E Electronics and Communication Engineering	6	6
4	B.E. Electrical and Electronics Engineering	6	6
5	B.E. Computer Science& Engineering	6	6
6	B.E. Computer Science & Engineering(Cyber security)	6	6
7	B.E. Medical Electronics	6	6
8	B.E. Robotics & Automation	6	6
9	B.E.Pharmaceutical Technology	6	6
10	B.Tech. Information Technology	6	6
11	B.Tech. Artificial Intelligence and Data Science	6	6
12	B.Tech. Artificial Intelligence and Machine Learning	6	6
13	Master of Business Administration (MBA)	6	6
14	M.E. Computer Science &Engineering	6	6
15	M.E. Structural Engineering	6	6
16	M.E. Medical Electronics	6	6
17	M.E.VLSI	6	6
18	Central library(Magazine)	16	0
	Total	**118**	**102**

Resolution : The following is resolved to approve that the above maintained books, National & International Journals are kept in the library and advised to maintain a stock book register regularly.

9.2 **Subject** : To discuss the purchase of the latest book titles for the Central Library.

Resolution : It is resolved that priority shall be given to the purchase of recent editions and reference books.

9.3 **Subject** : To Discuss the Library Budget allocation for the Academic Year 2026-2027

Resolution: The library committee requested the Management to allocate the amount of Rs.5,00,000/- for the purchasing of recent edition books & journals.

9.4 **Subject** : The committee discussed organizing awareness programmes to educate students and staff about library resources and services.

Resolution: i. Conduct **hands-on training** on using the OPAC (Online Public Access Catalogue).

ii. Create **posters and notices** highlighting key library services and rules.

iii. Share updates through **email or WhatsApp groups** about new books and resources.

iv. Arrange **book exhibitions or displays** to attract users.

v. Celebrate **Library Day/Week** with small events or competitions.

It was decided that all these could be implemented.

9.5. **Subject:** Any other point to Promote any kind of suggestion given by the chairman

Resolution:

i. Display **"New Arrivals" and "Most Used Books"** sections regularly.

ii. Conduct **quiz or essay competitions** related to books and reading.

iii. Share **short video tutorials** on how to access e-resources.

Dr.N.Suthakar, Librarian proposed the vote of thanks to all the committee members.

Convener

Chairman

Copy to:

1. Members of Committee
2. Librarian
3. IQAC File
4. All HoDs